

# Resource Sheet



## Recruitment for International Staff

This resource sheet highlights a selection of the wide range of useful places to advertise international vacancies for those responsible for resourcing international programmes.

The list is not exhaustive and People In Aid does not recommend specific websites, publications or organisations offering services or support. Every reasonable effort has been made to ensure the accuracy of the material offered, however, we cannot be held responsible for any adverse outcome of using it or engaging the services of external agencies. All contact details are correct as of May 2007

For more information on vacancy sites see our Resource Sheets on Volunteering and Career Development Opportunities.

Organisation	Specialist area
<b>Action without Borders</b>	Action without Borders site promoting volunteer and career opportunities globally. <a href="http://www.idealist.org/career/morejobs.html">http://www.idealist.org/career/morejobs.html</a>
<b>Aidworkers Network</b>	Carries vacancies and useful vacancy website listings – some of which are in addition to those contained in this resource sheet. <a href="http://www.aidworkers.net">http://www.aidworkers.net</a>
<b>Alertnet</b>	Field and HQ based vacancies, technical, professional and managerial specialisms <a href="http://www.alertnet.org">http://www.alertnet.org</a> / Jobs page: <a href="http://www.alertnet.org/thepeople/jobs/index.htm">http://www.alertnet.org/thepeople/jobs/index.htm</a>
<b>BioForce</b>	Maintains a register of humanitarian personnel – similar to RedR, in French. <a href="http://www.bioforce.asso.fr">http://www.bioforce.asso.fr</a>
<b>BOND</b>	Vacancies in British-based international development NGOs <a href="http://www.bond.org.uk/classifieds/internationaldevelopmentjobs.html">http://www.bond.org.uk/classifieds/internationaldevelopmentjobs.html</a>
<b>Canadian International Development Agency (CIDA / ACIDI)</b>	Canadian site <a href="http://w3.acdi-cida.gc.ca/index.htm">http://w3.acdi-cida.gc.ca/index.htm</a>
<b>Charityjobs</b>	Jobs – paid and voluntary – in charity sector, mostly UK <a href="http://www.charityjob.co.uk">http://www.charityjob.co.uk</a>

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<b>Charity Village</b>  <a href="http://www.charityvillage.com">http://www.charityvillage.com</a>	Canadian site for charity and not for profit jobs and further resources for executives, staffers, donors, and volunteers. In French and English
<b>Charity Advisory Trust – Working in Development</b>  <a href="http://www.cardaid.co.uk/development">http://www.cardaid.co.uk/development</a>	Offers training programmes in India for those wishing to move into development including field placements.
<b>cinfoPoste</b>  <a href="http://www.cinfo.ch/cinfoposte">http://www.cinfo.ch/cinfoposte</a>	Postings, mostly German or French.
<b>CJA Group</b>  <a href="http://www.cjagroup.com/consultancy.html">http://www.cjagroup.com/consultancy.html</a>	Recruitment consultancy carrying UK, Europe and International vacancies – commercial and NGO/not-for-profit vacancies. Specialises in management positions.
<b>Communication Initiative Vacancy service</b>  <a href="http://www.comminit.com/vacancies.html">http://www.comminit.com/vacancies.html</a>	Vacancies specialising in communication interventions for international development.
<b>ConflictJobs</b>  <a href="http://www.conflicttransformation.org">http://www.conflicttransformation.org</a>	Peace and conflict resolution, development, international education and human rights. Vacancies posted on the site along with research and discussion forums. They have compiled a report on career opportunities in conflict and peace resolution called "Skills, Networks & Knowledge: Developing a Career in International Peace and Conflict Resolution." Available to download.
<b>CR Recruitment with Resource Alliance</b>  <a href="http://www.globalfundraisingjobs.com">http://www.globalfundraisingjobs.com</a>	Fundraising vacancies worldwide
<b>The Development Executive Group</b>  <a href="http://www.developmentex.com/development_recruiting/executive_search/index.jsp">http://www.developmentex.com/development_recruiting/executive_search/index.jsp</a>	The Development Executive Group offers an executive search service that provides shortlists of potential candidates for international development positions. The site carries employed and associate positions. Vacancies include: technical, professional and managerial specialisms.
<b>The Development Executive Group</b>  <a href="http://www.developmentex.com">http://www.developmentex.com</a>	International development jobs. Free membership. The Development Executive Group ( <a href="http://www.DevelopmentEx.com">http://www.DevelopmentEx.com</a> ) is a source for NGO recruiting, international development jobs, international development tenders and procurements, and foreign aid relief news from World Bank, USAID, DFID and United nations.
<b>DevJobs</b>  <a href="http://www.devjobsmail.com">http://www.devjobsmail.com</a>	Vacancy listings for development professionals.

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<b>DevNetJobs.org</b>  <a href="http://www.devnetjobs.org">http://www.devnetjobs.org</a>	Includes job vacancies and consultancies. Field and HQ based posts. Technical, professional and managerial specialisms. Carries adverts from employers and job seekers.
<b>Development Resource Centre</b>  <a href="http://www.dev-zone.org/jobs">http://www.dev-zone.org/jobs</a>	Jobs and consultancy opportunities in the development sector.
<b>Dev-Zone</b>  <a href="http://www.dev-zone.org">http://www.dev-zone.org</a>	Field and HQ based vacancies, technical, professional and managerial specialisms. More development than humanitarian focused.
<b>The Economist</b>  <a href="http://www.economist.com/classifieds">http://www.economist.com/classifieds</a>	Recruitment section lists senior jobs in relief and development organisations.
<b>ELDIS</b>  <a href="http://www.eldis.org/news/jobs.htm">http://www.eldis.org/news/jobs.htm</a>	Jobs in development.
<b>European Solutions</b>  <a href="http://www.europeansolutions.nl">http://www.europeansolutions.nl</a>	EMS-Expert Search is a recruiting firm specialized in the international developmental sector. Based in the Netherlands. Predominantly development focused, but does carry some humanitarian emergency roles.
<b>Expats Direct</b>  <a href="http://www.expatsdirect.com">http://www.expatsdirect.com</a>	Technical and managerial vacancies – predominantly non-INGO
<b>Findajobinafrica.com</b>  <a href="http://www.FindaJobinAfrica.com">http://www.FindaJobinAfrica.com</a>	“The one Stop employment search engine for Africa”. Offers commercial, public sector and NGO vacancies and support to recruiters and applicants. People In Aid members benefit from free vacancy posting for one year with FindaJobinAfrica.
<b>Foreign Policy Association - Global Jobs Board</b>  <a href="http://www.fpa.org/jobs_contact2423/jobs_contact.htm">http://www.fpa.org/jobs_contact2423/jobs_contact.htm</a>	Listing jobs, internships and volunteer opportunities in relief and development organisations.
<b>Global fundraising jobs</b>  <a href="http://www.globalfundraisingjobs.com">http://www.globalfundraisingjobs.com</a>	Site for professional fundraisers with some links to other disciplines.
<b>Global Charity Jobs</b>  <a href="http://www.ipsterraviva.net/Europe/article.aspx?id=3205">http://www.ipsterraviva.net/Europe/article.aspx?id=3205</a>	Launched April 2006. Vacancies include: technical, professional and managerial specialisms based at HQ and field level globally.
<b>The Guardian</b>  <a href="http://jobs.guardian.co.uk/charities">http://jobs.guardian.co.uk/charities</a>	Guardian newspaper online vacancy bulletin. Carries vacancies that appear in the newspaper. Contains a page dedicated to INGO vacancies.

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<b>Hacesfalta</b>	Spanish site with international jobs and volunteering opportunities.  <a href="http://www.hacesfalta.com">http://www.hacesfalta.com</a>
<b>Health Care Volunteer</b>	A free non-profit portal that connects health professionals to volunteering opportunities globally  <a href="http://www.healthcarevolunteer.com">http://www.healthcarevolunteer.com</a>
<b>Hotline</b>	An online bulletin of employment and educational opportunities for returned Peace Corps Volunteers, published twice a month.  <a href="http://www.peacecorps.org/rpcv/hotline">http://www.peacecorps.org/rpcv/hotline</a>
<b>Human Rights Job Board</b>	Jobs with human rights organisations around the world  <a href="http://www.hri.ca/jobboard">http://www.hri.ca/jobboard</a>
<b>Idealist.Org</b>	South American focus – in Spanish and Portuguese  <a href="http://www.idealistas.org">http://www.idealistas.org</a>
<b>International Jobs</b>	US site which larger US agencies have told us they use from time to time.  <a href="http://www.internationaljobs.com">http://www.internationaljobs.com</a>
<b>Mango</b>	Provides a specialist register of accountants, to work with NGOs in the field and at HQ, full-time or on a consultancy basis  <a href="http://www.mango.org.uk">http://www.mango.org.uk</a>
<b>OneWorld Jobs</b>	Paid and voluntary opportunities. Field and HQ based. Technical, professional and managerial specialisms. Human rights, environment, and sustainable development vacancies.  <a href="http://www.oneworld.net/jobs">http://www.oneworld.net/jobs</a>
<b>Opportunities Abroad</b>	“Opportunities Abroad is Europe's only development job magazine and is your leading resource in your search for work. Printed for over 27 years, Opportunities Abroad lists development, aid and relief jobs and is a valuable additional resource in your search for an overseas contract.” Subscription required.  <a href="http://www.wse.org.uk/opportun.htm">http://www.wse.org.uk/opportun.htm</a>
<b>Overseas Jobs</b>	International job opportunities for professionals, expatriates and adventure seekers  <a href="http://www.overseasjobs.com">http://www.overseasjobs.com</a>
<b>Oxford HR</b>	Bespoke executive search and selection consultants providing recruitment search and selection services for the international development sector worldwide. Specialise in senior management and specialist roles – often “hard to fill” appointments.  <a href="http://www.oxfordhr.co.uk">http://www.oxfordhr.co.uk</a> / Michael Wills +44 (0)1865 510980 / email: <a href="mailto:mwills@oxfordhr.co.uk">mwills@oxfordhr.co.uk</a>

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<b>RedR</b>	<p>Operates a <b>recruitment register</b> of pre-interviewed personnel available to deploy to a range of humanitarian situations. Members of the register are expected to undertake regular training and update activities with RedR. Also operates a <b>recruitment database</b> of CVs which agencies can access – individuals not pre-interviewed.</p> <p>Site also carries <b>vacancies at RedR offices</b> and in their international programme</p> <p>Vacancies include: technical, professional and managerial specialisms</p> <p><a href="http://www.RedR.org">http://www.RedR.org</a></p>
<b>Reliefweb</b>	<p>Field and HQ based vacancies, technical, professional and managerial specialisms. ReliefWeb can also display a world map showing all current humanitarian vacancies according to their location</p> <p><b>Mapping Humanitarian Vacancies</b></p> <p><a href="http://www.reliefweb.int/rw/hlp.nsf/db900ByKey/vac_map?OpenDocument">http://www.reliefweb.int/rw/hlp.nsf/db900ByKey/vac_map?OpenDocument</a></p> <p><a href="http://www.reliefweb.int">http://www.reliefweb.int</a> Jobs page: <a href="http://www.reliefweb.int/rw/res.nsf/doc212?OpenForm">http://www.reliefweb.int/rw/res.nsf/doc212?OpenForm</a></p>
<b>Skills for Causes</b>	<p>Recruitment agency for international and UK-based humanitarian organisations. Vacancies include Development, Emergency Relief, Health, Disaster Risk Management, and Reconstruction. Jobs cover management or human resources, fundraising and communications or health and other technical field specialists.</p> <p><a href="http://www.skillsforcauses.com">http://www.skillsforcauses.com</a></p>
<b>TVE</b>	<p>TERRAVIVA Europe (TVE) is the European edition of the TERRAVIVA group of periodicals published by IPS-Inter Press Service - The Global News Agency (<a href="#">IPS</a>). It does not appear to carry its own vacancy page but does sometimes provide articles on and links to others</p> <p><a href="http://www.ipsterraviva.net/Europe/article.aspx?id=3205">http://www.ipsterraviva.net/Europe/article.aspx?id=3205</a></p>
<b>Voluntary Sector Jobs</b>	<p>Free listing of UK charity jobs, housing jobs, jobs in NGOs and many other non profit organisations across the UK and overseas.</p> <p><a href="http://www.voluntarysectorjobs.co.uk/index.htm">http://www.voluntarysectorjobs.co.uk/index.htm</a></p>
<b>Volunteering Ireland</b>	<p>Volunteering opportunities in Ireland</p> <p><a href="http://www.volunteeringireland.com">http://www.volunteeringireland.com</a></p>
<b>VSO</b>	<p>Volunteering opportunities for long-term assignments and staff vacancies.</p> <p><a href="http://www.vso.org.uk">http://www.vso.org.uk</a> / staff vacancies <a href="http://www.vso.org.uk/vacancies">http://www.vso.org.uk/vacancies</a> / volunteering <a href="http://www.vso.org.uk/volunteering">http://www.vso.org.uk/volunteering</a></p>
<b>Yellow Monday</b>	<p>Newsletter from the Institute of Development Studies (IDS) in Sussex.</p> <p><a href="http://www.ids.ac.uk/ids/news/y monday/index.html">http://www.ids.ac.uk/ids/news/y monday/index.html</a></p>
<b>UN Jobseeker</b>	<p>Jobs with international organisations</p> <p><a href="http://intjobs.org">http://intjobs.org</a></p>

